

Location Wirral Multicultural organisation Address: 111 Conway Street CH41 4AF	Date assessment Undertaken 26 April 2022	Assessment undertaken by: Mindy Rutherford(adapted from version received from Jean Fairbrother 18/4/22
Activity or situation: Full Opening of Centre v10 1st April 2022	Review date:	Signature:

Background information

Corona virus continues to circulate in our communities and case rates in Wirral have remained consistently high. The UK Government is clear that the Global Pandemic is still not over and there is still considerable uncertainty about the path that the pandemic will now take in the UK. It has published advice about how communities should now look to live with the virus whilst helping to reduce the spread of the infection to others and limit serious illness in some people who are described as more vulnerable.

<https://www.gov.uk/government/publications/covid-19-response-living-with-covid-19/covid-19-response-living-with-covid-19>.

From 1 April, the government's guidance on [living with COVID-19](#) replaces the DfE's [operational guidance for schools](#) and earlier guidance . outlined in Working safely during coronavirus (COVID-19).

This risk assessment contains sample control measures that fit with the latest guidance to manage the risks associated with Coronavirus and to reduce the spread to others...

See **UPDATE** sections. Corona virus

This applies to the WMO centre and including Little World Nursery (early years settings).

Legislation and guidance

Health and Safety at Work Act etc. 1974

Management of H&S at Work Regulations 1999

Workplace (Health, Safety and Welfare) Regulations 1992

N.B. All risk assessments referred to within this document have been revised and are available on our website www.jeannefairbrotherassociates.com

1) Hazard / Activity	2) Who can be harmed and how?	3) What controls exist to reduce the risk? <i>Have you followed the hierarchy of controls (eliminate, substitute etc)?</i>	Risk Score Consequence X Likelihood	4) Any further action. <i>This should be included in the action plan (5), below</i>
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<p>UPDATED Failing to have adequate outbreak management/contingency plans to allow for stepping measures up and down.</p> <p>All settings unless indicated</p>	<p>Staff, Centre Users, children, visitors, contractors increased risk of transmission of COVID 19</p>	<ul style="list-style-type: none"> Centre and nursery will follow Emergency Plan in line with DfE guidance : Emergency planning and response for education, childcare, and children’s social care settings which includes public health emergencies . Nursery will refer to UK Health Security Agency (UKHSA) health protection in education and childcare settings Centre Manager will contact the Wirral COVID-19 Hub to report a suspected outbreak and follow advice by emailing localoutbreakhub@wirral.gov.uk Coronavirus Helpline on 0151 666 5050 . Or for out of hours (weekends) Cheshire and Merseyside HPT out of hours: 0151 434 4819 NEW DfE incident support helpline (formerly the COVID-19 helpline) is available to support the education sector, with any questions about COVID-19 and other national incidents and emergencies, which impact on education, childcare, and children’s social care. <p>Phone: 0800 046 8687 (M-F 8am to 6pm)</p> <p>WMO /Nursery will only:</p> <ul style="list-style-type: none"> Consider attendance restrictions as a last resort Keep measures to the minimum number of groups possible Keep measures for the shortest amount of time possible WMO I will take extra steps to manage the transmission of COVID-19 and seek public health advice if the number of positive cases reaches a certain threshold. WMO will follow measures recommended by the Local Authority, Director of Public Health, and local protection 	<p>3X2=6</p> <p>Review this score as the more measures in place will reduce it</p>	<p>If you identify any actions to complete, transfer them to the action plan below (5)</p>
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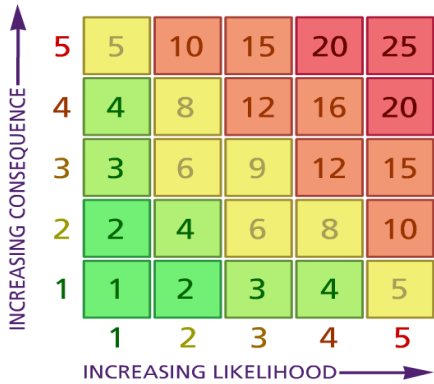
		teams (HPTs) as part of the outbreak management responsibilities.		
Face coverings All settings unless indicated	Staff, Centre Users, children, pupils, visitors, contractors increased risk of transmission of COVID 19	<ul style="list-style-type: none"> All settings - Staff and visitors will be required to wear face coverings in communal areas and when entering the building. They should also be mindful of social distancing when working with vulnerable people and people they don't usually encounter. Staff and visitors should follow wider advice on face coverings outside of the centre, including on public transport when visiting the Centre. All settings – any staff who wish to continue to wear a face covering in the Centre will be supported to do so. 	3X2=6 Review this score as the more measures in place will reduce it	If you identify any actions to complete, transfer them to the action plan below (5)
School fails to ensure good hygiene & cleaning standards in school to reduce risk of transmission. All settings unless indicated	Staff, Centre Users, children, pupils, visitors, contractors increased risk of transmission of COVID 19	Hand hygiene - <ul style="list-style-type: none"> WMO will continue to encourage staff & visitors to maintain high standards of hand hygiene. Suitable facilities are provided for individuals to wash/sanitise their hands regularly Cleaning <ul style="list-style-type: none"> WMO will maintain appropriate cleaning regimes, using standard products such as detergents with a focus on frequently touched areas. Cleaning inspections and audits will take place to improve standards 	3X2=6 Review this score as the more measures in place will reduce it.	If you identify any actions to complete, transfer them to the action plan below (5)
Events in /Centre All settings unless indicated	Staff, Centre Users, children, pupils, visitors, contractors increased risk of transmission of COVID 19	<ul style="list-style-type: none"> WMO/hirers completes a separate risk assessment for any events held in the Centre following the latest UKHSA guidance <ul style="list-style-type: none"> All hirers are required to follow safety advice set out conditions of booking including Not attending the Centre if they show symptoms or test positive for COVID within 10 days of attending an event (unless they have produced 2 x consecutive LFTs within 24 hours of each other. 	3X2=6 Review this score as the more measures in place will reduce it.	If you identify any actions to complete, transfer them to the action plan below (5)

		<ul style="list-style-type: none"> • Not attending the Centre if they or anyone in their household tests positive for COVID-19, are showing any COVID symptoms • Hirers are advised to take a lateral flow COVID test before attending a planned event • Advise all attendees to use the hand sanitiser and wipes that will be provided and wash their hands regularly • maintain safe social distancing where possible • wear a mask/ face covering in communal areas or while entering and moving around the building • do not exceed the stated maximum room occupancy at an event 		
<p>Ventilation - failure to ensure all occupied spaces are well ventilated.</p> <p>All settings unless indicated</p>	<p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p>	<ul style="list-style-type: none"> • When Centre is in operation, it is well ventilated with comfortable working environments. • Staff are encouraged to let fresh air in where possible by safely opening doors and windows and refer to use of air quality monitors where required. 	<p>3X2=6 Review this score as the more measures in place will reduce it.</p>	<p>If you identify any actions to complete, transfer them to the action plan below (5)</p>
<p>Close contacts</p> <p>All settings unless indicated</p>	<p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p>	<p>All settings</p> <ul style="list-style-type: none"> • From 24 February, routine contact tracing will end. Contacts will no longer be required to self-isolate or advised to take daily tests. • Local health teams continue to use contact tracing and provide context-specific advice where they assess this to be necessary as part of their role in managing infectious diseases. • Staff or pupils who are close contacts should: <ul style="list-style-type: none"> ○ avoid contact with anyone who is at higher risk of becoming severely unwell if they are infected with COVID-19, especially those whose immune system 	<p>3X2=6 Review this score as the more measures in place will reduce it.</p>	<p>If you identify any actions to complete, transfer them to the action plan below (5)</p>

		<p>means they are at higher risk of serious illness from COVID-19, despite vaccination</p> <ul style="list-style-type: none"> ○ limit close contact with other people especially in crowded, enclosed or poorly ventilated spaces ○ wear a well-fitting face covering made with multiple layers or a surgical face mask if you do need to have close contact with other people, or you are in a crowded place ○ wash hands frequently with soap and water or use hand sanitiser 		
<p>Positive case unaware of new guidance</p> <p>All settings unless indicated</p>	<p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p>	<p>All settings</p> <ul style="list-style-type: none"> • Those with a positive test result will be advised to stay at home and avoid contact with other people: <ul style="list-style-type: none"> ○ Staff for at least 5 days (plus 2 x negative LFT tests ○ Pupils for 3 days • Both pupils and staff should stay at home and avoid contact with others if they have symptoms of a respiratory infection and a high temperature or if they feel unwell (returning to the Centre when they feel well enough, and no longer have a high temperature. • Staff can return to work when they have had 2 consecutive negative LFD test results (taken at least 24 hours apart). See WMO COVID-19 staff policy 	<p>3X2=6</p> <p>Review this score as the more measures in place will reduce it</p>	<p>If you identify any actions to complete, transfer them to the action plan below (5)</p>

<p>Asymptomatic testing</p> <p>All settings unless indicated</p>	<p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p>	<p>All settings</p> <ul style="list-style-type: none"> • Patient facing Staff should carry out twice weekly asymptomatic testing. • Free tests are available for patient facing staff. • Testing is not mandatory but is strongly advised to prevent virus transmission and protect service and Centre users, volunteers, and staff 	<p>3X2=6</p> <p>Review this score as the more measures in place will reduce it.</p>	<p>If you identify any actions to complete, transfer them to the action plan below (5)</p>
<p><u>People at higher risk of becoming seriously unwell from a respiratory infection, including COVID-19</u></p> <ul style="list-style-type: none"> • older people • those who are pregnant • those who are unvaccinated • people of any age <u>whose immune system means they are at higher risk of serious illness</u> • people of any age with <u>certain long-term conditions</u> <p>All settings unless indicated</p>	<p>Staff, pupils, visitors, contractors increased risk of transmission of COVID 19</p>	<p>All settings</p> <ul style="list-style-type: none"> • The Centre is aware that certain staff and pupils may be at higher risk becoming seriously unwell from respiratory infections. • People in this category are advised to follow <u>Living safely with respiratory infections including Covid 19</u> • School will discuss any concerns with employees and parents/carers. And this may form the basis of a personal risk assessment. • Employees who have received personal advice from their specialist or clinician on additional precautions to take should continue to follow that advice and advise the Centre Manager 	<p>3X2=6</p> <p>Review this score as the more measures in place will reduce it.</p>	<p>If you identify any actions to complete, transfer them to the action plan below (5)</p>

Insert any local hazards here	Who can be harmed & how?	Insert measures to reduce the risk identified.	3X2=6 Review this score as the more measures in place will reduce it.	If you identify any actions to complete, transfer them to the action plan below (5)
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Risk Rating	Action Required
20 - 25	Unacceptable – stop activity and make immediate improvements
10 - 16	Urgent action – take immediate action and stop activity, if necessary, maintain existing controls vigorously
5 - 9	Action – Improve within specific timescales
3 - 4	Monitor – but look to improve at review or if there is a significant change
1 - 2	Acceptable – no further action but ensure controls are maintained & reviewed

Likelihood: 3 – Fairly likely
Consequence: 5 – Very likely
 3 – Moderate 2 – Unlikely

1	Circulate the final version to all staff & st
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Action plan agreed by (NAME & DATE)	

(1) List hazards **something with the potential to cause harm** here
 (2) List groups of people who are especially at risk from the significant hazards which you have identified
 (3) List existing controls here or note where the information may be found. Then try to quantify the level of risk **the likelihood of harm arising** that remains when the existing controls are in place based on the number of persons affected, how often they are exposed to the hazard and the severity of any consequence. Use this column to list the controls that you might take and develop all or some of that list into a workable action plan. Have regard for the level of risk, the cost of any action and the benefit you expect to gain. Agree the action plan with your team leader and make a note of it overleaf. If it is agreed that no further action is to be taken this too should be noted.